



# Clare House, Inc. Volunteer Application

Basic/Contact Information		
Name		Date of Birth: ___/___/___
Street Address		
City, State, Zip Code		
Phone Number		
E-mail Address		
Please check your preferred method of contact: <input type="checkbox"/> E-mail <input type="checkbox"/> Mail <input type="checkbox"/> Phone Number		

Availability		
During which hours are you available for volunteer assignments?		
___ Weekday mornings: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	___ Weekend mornings	
___ Weekday afternoons: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	___ Weekend afternoons	
___ Weekday evenings: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F	___ Weekend evenings	
I want to volunteer at Clare House: <input type="checkbox"/> During Summers <input type="checkbox"/> Year Round <input type="checkbox"/> For a Project		
If for a Project, please list the length of the project and expected end date:		
Length: _____ Hours	Expected Start Date: ___/___/___	Expected End Date: ___/___/___

Interests	
Please tell us in which areas you are interested in volunteering (you may check more than one):	
___ Administration/Clerical	___ Maintenance/Home Improvement
___ Babysitting	___ Preparing a Meal
___ Collection of Items from Wish List	___ Newsletter/Bulk Mail Preparation
___ Donation Organization	___ Special Events
___ Life Skills Presentation**	___ Transportation of Residents

\*\* (this involves sharing knowledge with the residents...anything from interview skills, to cooking, to health issues – call for more information)

Previous Volunteer Experience
Please summarize your previous volunteer experience.



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## Special Skills or Qualifications

Please summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

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## Personal or Professional References

Name	
Street Address	
City, State, Zip Code	
Phone Number	
Name	
Street Address	
City, State, Zip Code	
Phone Number	

## Person to Notify in Case of Emergency

Name	
Street Address	
City, State, Zip Code	
Phone Number	
E-mail Address	

## Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

<b>Name (printed)</b>	
<b>Signature</b>	
<b>Date</b>	____/____/____



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## Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. Thank you for completing this application form and for your interest in volunteering with us. Please return completed forms to: Donna@clarehouse Lancaster.org

### \*Staff Use Only\*

Referral Source

Staff Signature

Date Received

\_\_\_\_/\_\_\_\_/\_\_\_\_

Comments: